

How do I Register for the Winter Bus

1. **Login with your Username and Password** if you have one. **Members, you need to do this to receive the Member's price.** Logging in also autofills a number of fields for you.
2. Select the **Register** button, and **fill out the form.**

Winter Bus Registration

Register

3. Select **Late Fee Charge** (the \$10 will be added to your invoice) or **Not Applicable** depending on when you register. Please select the correct choice otherwise, you're creating more work for the administrators, and for you as well since you'll have to load money in your account to pay the difference.

The last two choices are really just instructions on what to do once you go to the next screen. Click **Next**.

Extra Fee and Payment

Late Fee Charge applies if booked after 1:00 p.m. Friday before the event

Late Fee Charge \$10.00 (CAD)

Not Applicable \$0.00 (CAD)

Registrations are time-stamped. If the incorrect selection is made, you will be charged the additional amount (or credited).

Do you want to Continue to Payment?

No - Click "Cancel" (bottom left) to abort registration

Yes - Click "Next" to Proceed to Payment

You will see two choices on the next screen. Select the appropriate option.

"Pay Online" means you are paying by PayPal or Major Credit Card

"Invoice me" means you have credit in your account to pay for your bus fare

All registrations are time stamped when you register. It is possible that your confirming email could be delayed, but what is recorded is the actual time of registration. Please select the correct option.

This is instructional info on what to do next since it is not that clear what you do after you select "Next" and the next screen appears.

Cancel Back Next

4.

Review and confirm

Event 2019 Winter Bus #3 - Ski & Snowshoe - 400 Side
20 Jan 2019 1:00 PM
Location: Five Winds Trails

Registration type A03: Member Price: Northern Stop - \$15.00

Total amount **\$15.00 (CAD)**

Payment instructions Winter Bus Registration - January 20, 2019

Cancel Back Invoice me Pay online

5. (a) Select **Invoice me**. Check your balance by clicking on your name in the top left-hand corner, and select **Invoices and Payments**. You will see that your balance has now been reduced. The administrator will settle your account. You will also receive a confirmation e-mail.

If you had earlier Loaded Cash in your account, you may have a temporary negative balance until the Administrator puts the money into your account.

OR

5. (b) Select **Pay online** if you are making a single payment through PayPal or credit card; and continue with payment.

PayPal \$40.00 CAD

Pay with PayPal

Email

Password

Stay logged in for faster checkout Not recommended on shared devices.

Log In

Having trouble logging in?

or

Pay with a credit or Visa Debit card

Cancel and return to Five Winds Backcountry Ski Club

Pay with PayPal account

Pay with credit card or debit

OR

Follow through to the end. You will receive a confirming e-mail of your registration.